

# **Chichester District Council**

## **CORPORATE GOVERNANCE AND AUDIT COMMITTEE 1 October 2020**

### **Corporate Governance and Audit Committee Work Programme 2020-2021**

#### **1. Contacts**

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#### **2. Recommendation**

**The committee is requested to consider and agree its work programme for 2020-21.**

#### **3. Background**

3.1 Each year the Corporate Governance and Audit Committee prepares its work programme identifying the issues it will consider throughout the year.

3.2 At previous meetings of the committee the following principles were agreed:

- Task and Finish Groups can be used to take an issue off-line for deeper consultation and report back with recommendations.
- Where major documents (such as Treasury Management) are brought to the committee for approval, highlighting or underlining should be used to identify changes from previously approved versions.
- Reports should be shorter and more use should be made of executive summaries.
- High/medium priority internal audit reports would be included with the agenda and low priority audit reports would be emailed to members for information.

#### **Developing a Work Programme**

4.1 The 2020-2021 work programme has been developed in consultation with the Council's external auditors and with internal audit officers and taking into account suggestions for future focus discussed by the committee during the year.

4.2 The Business Routeing Panel met on 16 June 2020 to discuss the Council's full work plan and to agree those issues which should be considered by this committee. The Panel usually meets in March each year, but the meeting was delayed due to the need to update the Council Work Plan 2020-21 following the Covid-19 Pandemic. A further meeting of the Panel will take place on 10 November 2020 to consider items still to be confirmed in the Council Work Plan 2020-21. A special

meeting of the Committee was held on 2 July 2020 to enable the Committee to make a recommendation to Cabinet concerning the financial implications of Covid 19.

- 4.3 Members are requested to consider and approve this committee's work programme attached at Appendix 1.

5. **Implications**

**Are there any implications for the following?**

	Yes	No
<b>Crime &amp; Disorder</b>		x
<b>Climate Change</b>		x
<b>Human Rights and Equality Impact</b>		x
<b>Safeguarding</b>		x
<b>Other</b> (please specify) eg biodiversity		x

6. **Appendices**

Appendix 1 – Draft Work Programme 2020-2021

7. **Background Papers**

None